



## CAREER OPPORTUNITY WITH AN INDUSTRY LEADER

At K-Line, our core values of Safety, Quality, Integrity, Operational Excellence and Customer Satisfaction are the foundation of everything we do. As a premiere high voltage electrical contractor, our mission is to provide exceptional value to our utility and related partners through an unwavering commitment to these K-Line values. Proudly awarded Gold Standard as one of Canada's Best Managed Companies, K-Line continues its quest to be the premiere Canadian owned utilities solutions company. We currently have an opportunity available to be based out of **Stouffville, Ontario** for the new Operations position of:

### ESTIMATOR - LINES

#### Responsibilities

- Prepare take-offs and estimates for utility customers across Ontario including budgeting for current customers and lump sum pricing budgets for tendered projects, as well as soliciting vendor, sub-contractor and supplier pricing.
- Develop day to day job estimates, deliver RFP documents, drawings and specifications, addendums, questions and answers, and site-specific information.
- Create work breakdown structures, scope summaries, and technical content for bids.
- Assist with project execution plans, construction bid schedules, bid risks and assumptions documents, and technical guidance.
- Coordinate quote folders and ensure accuracy of records, drawings, estimates and bid documents.
- Attend and contribute to pre-bid, strategy, hand-overs and tender close meetings.
- Create bill of materials and review drawings and RFP requirements by following sales processes from the initial opportunity review to hand-over meetings upon award of projects.
- Provide estimating support including maintaining estimating databases and tools.

#### Experience & Education

- Five (5) years' directly related High Voltage Utility estimating experience
- Post secondary education in a related field is an asset
- Technical field related experience/training is an asset



## Skills

- Advanced skills in Microsoft excel is required
- Ability to read construction drawings, standards, blueprints, and industry standards/materials
- Excellent communication and teamwork skills
- Strong problem-solving skills with the ability to think 'outside of the box'
- Customer focus with strong business acumen
- Ability to work in a fast-paced environment while meeting multiple demands

## To Apply

To learn more about The K-Line Group of Companies and career opportunities, please visit our website at [www.k-line.ca](http://www.k-line.ca). Interested candidates are invited to submit a resume to: [careers@k-line.ca](mailto:careers@k-line.ca).

**Position Location:** Stouffville, Ontario

## Company Overview

Celebrating 50 years of Business Excellence in 2017, the K-Line Group of Companies provides complete, one-source solutions for the high voltage and related sectors. Comprised of eight industry-specific divisions, we offer one-source expertise in engineering, design, procurement, construction, commissioning and maintenance of high voltage power delivery systems, including temporary power services, independent laboratory testing and complete fleet repair and refurbishing services. K-Line was established in 1967 and is registered to the ISO 9001 Quality Management Standard and OHSAS 18001 Health and Safety Management Standard.

The K-Line Group is an equal opportunity employer. Upon request, accommodation will be provided for persons with disabilities through all stages of the recruitment and selection process.

We thank all applicants for their interest in this opportunity. Only those candidates who are selected for an interview will be contacted. No agencies please.

