



CAREER OPPORTUNITY WITH AN INDUSTRY LEADER

At K-Line, our core values of Safety, Quality, Integrity, Operational Excellence and Customer Satisfaction are the foundation of everything we do. As a premiere high voltage electrical contractor, our mission is to provide exceptional value to our utility and related partners through an unwavering commitment to these K-Line values. Proudly awarded Gold Standard as one of Canada's Best Managed Companies, K-Line continues its quest to be the premiere Canadian owned utilities solutions company. We currently have an opportunity available to be based out of **Stouffville, Ontario** for the position of:

PROGRAM MANAGER – PMO AND PROJECT PROCESSES

Overview

Working within our Substations and Project Division, this position will facilitate overall planning, coordinating, procurement, construction and commissioning of specific high voltage projects ensuring consistency with organizational strategy, commitments, and goals. This role includes planning and managing project risk, resources, quality and project scope, from kick off to completion. The successful candidate will have sound understanding of project management theory and principles as well as budget and cost management experience.

Responsibilities

- Establish the formal Project Management Office – structure, resourcing, provide training, manage PMO processes, financial and status tracking, and leveraging existing frameworks
- Ensure all deliverables conform to PMO project management standards and procedures
- Assess and take corrective action to mitigate or resolve project risks, conflicts and issues
- Apply scheduling and cost controlling methods to analyze project progress and maximize efficiencies
- Assist and mentor junior team members
- Prepare and Conduct project management training for company employees
- Manage medium to large scale projects working collaboratively with business stakeholders, vendors, and technical resources

Experience & Education

- Minimum five (5) years' experience in Power Industry
- Minimum ten (10) years' experience in a senior project management role
- Project Management Office (PMO) experience



K-LINE
GROUP OF COMPANIES



- Project Management Professional designation or working towards the same would be considered an asset
- P. Eng designation would also be considered an asset

Skills

- Excellent interpersonal, written, and verbal communication skills
- Highly organized with ability to multitask, work within tight deadlines, and have a keen eye for detail
- Strong presentation skills and the ability to effectively train colleagues on new processes and procedures
- Excellent reporting, forecasting and analytical techniques
- Ability to explain and defend decisions relating to assigned projects. Strong negotiation skills preferred

To Apply

To learn more about The K-Line Group of Companies and career opportunities, please visit our website at www.k-line.ca. Interested candidates are invited to submit a resume to: careers@k-line.ca.

Position Location: Stouffville, Ontario

Company Overview

Celebrating 50 years of Business Excellence in 2017, the K-Line Group of Companies provides complete, one-source solutions for the high voltage and related sectors. Comprised of eight industry-specific divisions, we offer one-source expertise in engineering, design, procurement, construction, commissioning and maintenance of high voltage power delivery systems, including temporary power services, independent laboratory testing and complete fleet repair and refurbishing services. K-Line was established in 1967 and is registered to the ISO 9001 Quality Management Standard and OHSAS 18001 Health and Safety Management Standard.

The K-Line Group is an equal opportunity employer. Upon request, accommodation will be provided for persons with disabilities through all stages of the recruitment and selection process.

We thank all applicants for their interest in this opportunity. Only those candidates who are selected for an interview will be contacted.

